Guidelines for Students

Using the platform

− To see the internships / projects for which you can apply, you will need to enter here a code from your current university

− If you do not have a code, please send this link to your university

− If you have a code, you will access a list of available internships / projects; ready very carefully the conditions of each opportunity and apply as indicated

− Please note that this platform does not have an application mechanism, so please apply directly to the host university, as described in the How to Apply section

− This platform does not store student's data so you will not be required to create any accounts

Virtual Internship Etiquette

− Show up and complete the internship if you get accepted, unless something difficult happens, in which case please contact your advisor

− Find out what professional guidelines are available and what behaviours are expected from you and follow these, ask for clarification where needed

− Complete the projects and assignments in a timely and accurate manner

− The internship's focus is the learning process, to pick up on things and to get exposure in the industry you want to work in, so ensure you do your best to learn as much as possible

− If you will get assigned a mentor, make the most of his / her experience; ask questions, respect scheduled meetings, take the feedback, be proactive with learning as much as possible from him / her

− If you receive physical devices to work on, or access to specific tools and software, use them in a secure manner and without damaging them

− For any software / tools you get access to, please respect the security requirements such as creating strong passwords, keeping to yourself any confidential documents, not installing unnecessary software

− While working within a virtual lab please respect all rules and guidelines, as these are set to help all students make the most of available facilities

− If you notice a data / security breach, please contact your supervisor immediately

− Maintain a professional attitude, appearance, and work ethic at all times

− Agree with the internship host which public holidays you will follow (i.e. your country's or the hosts' one)

− Treat the internship very seriously, as you would with any other important career opportunity or class

− Your first internship may be your first chance to see how your classroom learning applies to the real world. Capitalize on this!