

	INTERNSHIP REPORT		Document No	TIU.FA.FR.006E
			Validity Date	01-05-2015
			Revision No	00
	Unit	Faculty of Engineering	Page No	

Internship Report

Student's Name and Surname:

ID:

Year:

E-mail:

Company Name:

Main Telephone Number:

Mailing Address:

Supervisor (From the Company):

Telephone Number:

Start Date for Internship:

End Date for Internship:

Report Date:

	INTERNSHIP REPORT		Document No	IU.FA.FR.006E
			Validity Date	
			Revision No	
	Unit	Faculty of Engineering	Page No	

Disclosure Page

I hereby state and verify by my signature that I have reviewed this internship report. I hereby affirmed that the report contains the actual project or assignment that I (or the company I work for) assigned to this intern.

SUPERVISOR (Print Name): _____

DATE: _____ **SIGNED:** _____

	INTERNSHIP REPORT		Document No	TIU.FA.FR.006E
			Validity Date	01-05-2015
			Revision No	00
	Unit	Faculty of Engineering	Page No	

Abstract (one paragraph)

Describe where your internship was carried out (company, department, location, etc.). Summarize your internship goals, activities, and accomplishments. In addition, describe the key learning's you took away from your internship. These should be both technical and non-technical (for example, you might describe such things as how your organization was structured, how individuals worked together in your company, how technical employees interacted with customers, what company initiatives you observed, etc.)

Weekly reports:

At the end of the week describe the work you undertaken (from Sunday to Thursday). At the end of the internship print the pages you fill and ask your supervisor from the company to sign your weekly reports, then the DISCLOSURE PAGE above.

Please follow the format given below.

	INTERNSHIP REPORT		Document No	IU.FA.FR.006E
			Validity Date	
			Revision No	
	Unit	Faculty of Engineering	Page No	

Date (From)	Date (To)	Working Hours
SUPERVISOR'S NAME - SURNAME	TITLE	SIGNATURE